

SELECT BOARD AGENDA FOR MONDAY October 1, 2018
Charlemont Town Hall, 7:00 P.M.

I. Call to Order

II. Continue with review of Position Descriptions – Sarah editing position descriptions in word.

III. Appointment

7:15 Marcia and Bill Tucci and Jay Hadden – Host Community Agreement

7:30 Finance Committee re Highway Garage boiler, lock in Budget season kick-off date for October, and approve the financial calendar and budget request letter

7:45 Vaughn Tower re maintenance on High Street

8:00 Parks and Rec Chair re 1) possibly renting out pavilion space in the winter; using gift monies to repair fencing at tennis courts, 3) update on possible Grandstand Roof Repair with FCF monies

IV. Time Sensitive:

A. Approve:

1. Town Administrator to attend: a) the Lincoln Institute's Capital Infrastructure meeting November 30, Stow MA, b) the Public Performance Conference October 18-19, Suffolk University, and c) The Future of the Municipal Workforce: Succession Planning and the Skills Gap Report October 4, 6-8pm, the FRCOG, and d) Great Hydro Emergency Action Event October 11, Deerfield
2. Chapter 90 paperwork for guardrails
3. Opportunity Zone prospectus: vote template 2 or template 3 – waiting for new picture of valley
4. Request for Proposal to lease land for a photovoltaic power generation facility at the Charlemont Solar Overlay District, to be advertised through CommBuys, the Recorder (paid through the Select Board's advertising account) the Secretary of the State's Central Registry, per 950 CMR 21.00
5. Green Communities designation:
 - a) Fuel efficiency policy
 - b) Requesting letters from Town Counsel re Criterion 1 and 2
 - c) Energy Reduction Plan
6. Town Administrator to do quarterly walk-through of Tri-Town landfill
7. Town Hall capital request forms to be submitted to the Capital Planning Committee for FY20 budget season planning

B. Approve and Sign:

1. Payroll warrants
2. Vendor warrants
3. Thank you letter to Clayton Herbert for his service on the Police Force
5. Four (4) State Election Warrants and Four (4) Local Election Warrants and approve including local elections in early voting October 22nd to November 2nd for general elections

V. Priority:

A. Bridges – thank you card to Dan Crovo for rescinding invoice 114266 for \$1,658.32

B. Broadband

1. WiValley pole - Suggested language from Broadband Committee re MLP fee agreement for monopole and next steps for joint meeting for Select Board pole hearing and Planning Board special permit hearing for communication tower
2. Town Counsel's opinion on Comcast agreement and next steps for a Special Town Meeting D.

C. Recreation Tax – continue to send emails to State representatives

D. Ambulance

E. Fire

1. Approve applying for the Assistance to Firefighters grant (open now through October 26) for a rescue truck and potential shared grant application with Shelburne Center, Shelburne Falls, and Buckland for OSHA required equipment (washer/dryer, respiratory fit tester at equal match) and a ladder truck
2. Approve and sign EMPG grant paperwork

- F. Shared Services
 - 1. Seeking Police shared services steering committee member

- G. Accountant – next steps for audit and sign representation letter

VI. Additional Business

- A. Discuss entrance to the Transfer Station – do repairs qualify as capital project – update from Marguerite Willis
- B. Discuss response from Rep Mark re taking over Shun Pike rest area
- C. Auction: Approve surplus equipment list and whether bids will be open 10-20-18; if not schedule meeting 10-22-18.
- D. Discuss CDBG options
- E. Consider Community Compact Cabinet best practices
- F. How to create master files with email history
- G. Following up with the Massachusetts Office on Disability in response to their message

Executive Session: to approve Executive Session minutes

Posted by PD 9-27-18 2 PM