

MINUTES OF THE SELECT BOARD MEETING
Town of Charlemont
Goodnow Town Hall

October 15, 2018

Page 1 of 3

The meeting was called to order at 7:00 P.M. by Chair Sarah Reynolds. Select Board member Marguerite Willis also attended the meeting. No one was absent.

1. Ms Willis stated that the Town will need to start keeping records and documenting all expenses relative to the Host Agreement.
2. The Board unanimously voted, Ms S Reynolds – yes, Ms Willis – yes, to approve payment of a KP Law invoice.
3. The Board unanimously voted, Ms S Reynolds – yes, Ms Willis – yes, to hold a Special Town Meeting on December 6, 2018 at 7:00 P.M. at the Hawlemont Regional Elementary School. One article on the warrant will be to lease Town property and to enter into a contract for a solar array; article to be written by Town Counsel.
4. The Board unanimously voted, Ms S Reynolds – yes, Ms Willis – yes, to submit the 2017 Town Hall feasibility study to the Capital Planning Committee.
5. Ms Willis suggested waiting to submit for the Green Communities Designation until the following year. Pat Smith, FRCOG, stated that a lot of work has been conducted on the plans and feels the Town is in good shape to proceed at this time. The Town is under not under any obligation to do any of the projects at this time. The Board unanimously voted, Ms S Reynolds – yes, Ms Willis – yes to accept the Green Communities Designation policies as written with the understanding that the Town is not obligated to do anything under this program at this time.
6. Park and Recreation Commission members William Harker and Jerry DuPree attended the meeting to present a proposal to rent space at the Fairgrounds during the winter months for RV's, boats, etc for a cost. An agreement between the parties, using the Heath Fair application as an example, will be created and signed. The Board unanimously voted, Ms S Reynolds – yes, Ms Willis – yes voted to approve of this proposal. A revolving fund for these funds will be added to the Annual Town Meeting for approval.
7. Mr. Harker stated that the Fire Department has offered the Park and Recreation Commission one of their trucks to use at the Fairgrounds. The Board suggested the Commission speak with the Fire Chief on this matter and bring it back to the Select Board.
8. The Commission asked permission to use funds from the Glaze Gift Account to repair/replace the barrier fence at the tennis courts. The Commission will bring to the Board a written proposal for the next meeting.
9. The Commission requested approval from the Board for the Friends of the Fairgrounds to repair the roof on the grandstands. The Board unanimously voted, Ms S Reynolds – yes, Ms Willis – yes to accept a donation from the Friends of the Fairgrounds to repair the grandstand roof of up to \$2,500.

10. Mr. Harker stated the Brian DuPree has not complied with the Conservation Commission order of conditions as of this date. The Select Board will be attending the next Conservation Commission meeting to discuss this issue.
11. The Green Communities energy plan will be updated to include that the Town is under no obligation to act upon the plan and is not obligated to its specifics. The plan, once edited, will be brought back to the Board meeting on October 22nd for a vote, along with the Town vehicle purchasing policy.
12. Hiring for the front exterior entry work of the Town Hall was put on hold. This will be brought back in front of the Board in March.
13. The Board unanimously voted, Ms S Reynolds – yes, Ms Willis – yes, to approve spending \$170.04 from the Wetlands Protection Fund to pay for 2 newspaper ads, the amount to be returned to the Wetlands Protection Funds once reimbursed by the applicant. Also approved was spending out of the Wetlands Protection Fund for a new Conservation Commission member to attend training.
14. The Board unanimously voted, Ms S Reynolds – yes, Ms Willis – yes, to approve and sign:
 - 9-17-18 Select Board minutes
 - Payroll warrants: #1903 for \$10,446.84, #1908 for \$8,598.92, #1907 for \$11,232.40, #1908 for \$8,723.32, #1912 for \$8,215.48, #1914 for \$8,908.82,
 - Vendor warrants: #1915 for \$45,397.66, #1914 for \$9,675.06, #1914 for \$171,024.21
 - Application for the Mass Depart. Of Transportation state Highway access permits for 2 radar signs.
 - Mass Cultural Council contract
 - DEP grant award
 - MIIA Insurance grant application for a fire alarm system at the Highway Garage and backup cameras for the Fire Department
15. The Board acknowledged receipt of the Walk Franklin County maps.
16. The Board unanimously voted, Ms S Reynolds – yes, Ms Willis – yes, to deem the Police Department 2004 Ford Expedition as surplus equipment.
17. The Town has not received Council's opinion regarding holding a joint meeting for the WiValley use of a pole in Charlemont.
18. The Town does need to present a warrant article for a Town vote in order to accept the Comcast proposal.
19. Council will be forwarding an opinion if Charlemont is able to charge WiValley an MLP fee to use a pole in Town.
20. The Board unanimously voted, Ms S Reynolds – yes, Ms Willis – yes, to approve and sign a response to MBI regarding the Comcast proposal under to the MBI flexible grant program and regarding the proposed Grant Disbursement Agreement.

21. The Board unanimously voted, Ms S Reynolds – yes, Ms Willis – to create a cemetery gift account and to include a warrant article on the Town Meeting Warrant to include the amount in the Cemetery Committee budget, taking the budget line item out of the budget.
22. A robo call will be made to remind residents of the November 6th elections and for a meet the candidate’s night.
23. Ms Willis stated that the Planning Board is not interested in the Mass. Downtown Initiative this year.
24. The Board unanimously voted, Ms S Reynolds – yes, Ms Willis – yes, to approve and sign letters supporting correcting inequities related to State owned land/the State’s Payments in Lieu of Taxes.
25. Business being concluded, the Board unanimously voted to adjourn the meeting at 10:02 P.M.

Respectfully submitted

Kathy A. Reynolds
Executive Secretary

Approved by:
Charlemont Select Board

This document is to be considered a draft until approved and signed by the Board.

Documents reviewed by the Board

KP Law invoice

Green Communities policies

9-17-18 Select Board minutes

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Walk Franklin County maps.

Letters to MBI

letters supporting correcting inequities related to State owned land