

**MINUTES OF THE SELECT BOARD MEETING**  
**Town of Charlemont**  
**Goodnow Town Hall**

January 28, 2019  
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The meeting was called to order at 7:00 P.M. by Chair Sarah Reynolds. Select Board members Marguerite Willis and Jay Healy also attended the meeting. No one was absent.

1. Ms Willis reported:
  - The Planning Board may need a special night at the Annual town Meeting for their Zoning Bylaws
  - Ms Willis will be attending the Mohawk budget Meeting
  - The Franklin Regional Council of Governments FY20 assessment has an increase of \$73.00.
  - Ms Willis will be attending the Hampshire Group Insurance Trust meeting that will be discussing health insurance premiums. A 2.5% increase is anticipated
  - Ms Willis has reluctance with working with Mass Saves but will be placing their information on the Town website
  - The Franklin County Solid Waste District 10 -year contract will need to be placed onto the Annual Town Meeting Warrant
2. Postings to the Town website are to be sent to Ms S Reynolds.
3. The Board unanimously voted, Ms S Reynolds – yes, Ms Willis – yes, Mr. Healy – yes, to approve payment of a KP Law bill.
4. The Board unanimously voted, Ms S Reynolds – yes, Ms Willis – yes, Mr. Healy – yes, to approve and sign the Transfer Station Lease Agreement with the Town of Shelburne.
5. Mr. Healy would like to discuss Charlemont’s options for the Opportunity Zone with John Ryan and the Franklin Regional Council of Governments.
6. Broadband Committee member Trevor Mackie attended the meeting to request permission for a key to the Town Hall cellar and to discuss other Broadband items. The Board unanimously voted, Ms S Reynolds – yes, Ms Willis – yes, Mr. Healy – yes, to grant Trevor Mackie a key to the Town Hall cellar for broadband purposes.
7. Mr. Healy has requested a written overview of the steps that are needed for the Town wide broadband. MLP Manager Bob Handsaker has copies of contracts for the MLP records.
8. Mr. Mackie requested the Board create a signed letter, on letter head, that re-creates the e-mail message to WG&E authorizing Phase III of their contract. Ms S Reynolds will sign the letter once created.
9. Mr. Mackie was informed that site plans for the telephone poles at the Town Hall may be found on the Traffic Calming design maps located in the meeting room.
10. Any volunteers that will be assisting with building the hut will need to sign volunteer release forms.

11. M S Reynolds reported that for the West Oxbow Bridge and Tower Road bridges the Town will need to conduct an eminent domain taking or donation for each land parcel effected. Temporary easements for the temporary West Oxbow Road bridge are already in place.
12. The Board viewed the Memorandum of Understanding with the Town of Rowe for shared Administrative Fire Chief services. Ms Willis would like to see the length of 1 year stated on the MOU. The Board unanimously voted, Ms S Reynolds – yes, Ms Willis – yes, Mr. Healy – yes, to include a 1-year term to the document and approve the MOU with the edit. The Board will sign the document once the edit has been made.
13. The Board reviewed updated Farm Bug Cooperative LLC Host Community Agreements for Daniel Wetterwald, William Crosby, and William Tucci. The Board unanimously voted, Ms S Reynolds – yes, Ms Willis – yes, Mr. Healy – yes, to sign the agreements.
14. The Board unanimously voted, Ms S Reynolds – yes, Ms Willis – yes, Mr. Healy – yes, to approve and sign:
  - 1-15-19 minutes
  - Payroll warrant #1929 for \$17,619.72
  - Vendor warrants #1929 for \$174,882.18, #1930 for \$141,591.59
  - Green Communities application for this year’s projects
15. Ms S Reynolds reported that she will be meeting with Jim Barry to go over the Green Communities grant process.
16. Ms Willis provided the Board with a letter to Senator Hinds and Representative Mark regarding the lack of Phase 3 power in the area. After review, the Board unanimously voted, Ms S Reynolds – yes, Ms Willis – yes, Mr. Healy – yes, to approve and sign the letter.
17. Business being concluded, the Board unanimously voted, Ms S Reynolds- yes, Ms Willis – yes, Mr. Healy – yes, to adjourn the meeting at 8:06 P.M.

Respectfully submitted

Kathy A. Reynolds  
Executive Secretary

Approved by:  
Charlemont Select Board

This document is to be considered a draft until approved and signed by the Board.

Documents reviewed by the Board  
Transfer Station lease agreement  
Letter to Senator Hinds and Representative Mark

KP Law bill  
Green Communities application  
Eminent domain taking or donation forms  
MOU with the Town of Rowe  
Vendor and payroll warrants  
Farm Bug Cooperative LLC Host Community Agreements  
1-15-19 minutes