

MINUTES OF THE SELECT BOARD MEETING
Town of Charlemont
Goodnow Town Hall

October 19, 2020

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The meeting was called to order at 7:00 P.M. by Chair Marguerite Willis. Select Board member Sarah Reynolds also attended the meeting. This meeting was conducted via telephone conference pursuant to the Governor's March 12, 2020 order suspending certain provisions of the Open Meeting Law.

1. Broadband Committee member Bob Handsaker attended the meeting. Ms S Reynolds will have an update from the Fire Chief tomorrow regarding the status of the generator for the Town Hall.
2. The State House Note for Broadband borrowing has been pushed back to November.
3. A general status update was given.
4. Ms S Reynolds reported that she attended the pre-construction meetings for the Tower Road bridge and the bridge on Route 2 that connects Charlemont and Buckland. The Route 2 bridge will be ongoing through the winter. Laurel Lane bridge is now a repair project verses a replace project.
5. The Town Clerk gave an update regarding the up coming November 3rd election, mail in ballots and in person voting.
6. The Hawlemont School is requesting use of Cares funds to purchase Chrome books and upgrade the ventilation system in the school. The Board unanimously voted, Ms Willis – yes, Ms S Reynolds – yes, to allow the Hawlemont School \$60,000 of Cares funds for the above request.
7. The Board unanimously voted, Ms Willis – yes, Ms S Reynolds – yes, to place the additional assessment amounts for the Mohawk Regional School and the Hawlemont Regional School on the Special Town Meeting warrant.
8. The new website has a 311 section that will be removed. Ms S Reynolds reported that the new website is more user friendly than the previous website.
9. The Board unanimously voted, Ms Willis – yes, Ms S Reynolds – yes, to appoint Sarah Reynolds, Gordon Hathaway, Daniel Girard, Amy Wales, and Ron Smith to the Administrator Search Committee.
10. The Board unanimously voted, Ms Willis – yes, Ms S Reynolds – yes, to approve payment of a Highway Department Sewer invoice but to ask the Accountant which account should be used.
11. The Board unanimously voted, Ms Willis – yes, Ms S Reynolds – yes, to schedule regular meetings on November 2nd 16th and 30th; December 14th and 28th.
12. The Board unanimously voted, Ms Willis – yes, Ms S Reynolds – yes, to grant the Executive Secretary/Town Clerk vacation time the week of November 23rd.
13. The Board unanimously voted, Ms Willis – yes, Ms S Reynolds – yes, to accept, with regret, the resignation of Librarian Andrea Bernard.

14. The Board unanimously voted, Ms Willis – yes, Ms S Reynolds – yes, to have prepared letters for distribution at the Special Town Meeting supporting the Recreation tax
15. The Board decided not to take action regarding Halloween. The Board urged people to use their common sense.
16. The Board unanimously voted, Ms Willis – yes, Ms S Reynolds – yes, to approve the Special Election and Town Meeting Warrant and to sign the documents individually when ready.
17. The Board unanimously voted, Ms Willis – yes, Ms S Reynolds – yes, to hold an informational meeting before the Special Town Meeting on November 8th at 1:00 P.M. at the Hawlemont Elementary School. Attendees will be asked to bring their own chairs to the meeting. A robo call will be made to notify residents of this meeting.
18. The Board unanimously voted, Ms S Reynolds – yes, Ms Willis – yes, to approve/approve and sign:
 - Payroll warrants #2114 for \$14,425.79; 2115 for \$7,074.18
 - Vendor warrants #214 for \$37,840.80; #2115 for \$36,227.13; \$2116 for \$40,725.48
19. The Board thanked Erwin Reynolds, Sarah Reynolds, Bambi Miller and Lida Forbes for volunteering for the Town.
20. Business being concluded, the open meeting was adjourned at 8:30 P.M.

Respectfully transcribed

Approved by:
Charlemont Select Board

Kathy A. Reynolds
Executive Secretary

This document is to be considered a draft until approved and signed by the Select Board.

Documents viewed by the Board

Highway Department Sewer invoice
Executive Secretary/Town Clerk vacation request
Resignation letter from the Librarian
Town Meeting Warrant articles
Warrants

