

Minutes of the Charlemont Selectboard

157 Main Street Charlemont Ma 01339

June 21,2021

Attendees: Marguerite Willis, Dan Girard, Sarah Reynolds, Valentine Reid

The meeting was called to order at 7pm by Chair Marguerite Willis.

Broadband Appointment: Valentine Reid gave a brief broadband update; he said the project is still on schedule and the committee is working with WG&E on the larger drops in town.

Appointments were then discussed because it was to soon for the bids to be opened.

On a motion by Mr. Girard and second by Ms. Willis all the appointments were made as listed except for the Fire Chief which will be discussed when there is a three-member board again.

7:15 pm- Bids were opened for Propane. Three bids were read, Suburban for \$1.72 gal fixed, Sandri for \$2.279 gal fixed, and Mirabito for \$1.58 gal fixed. On a motion by Mr. Girard and a second by Ms. Willis the board voted to award the bid to Mirabito.

7:30 pm – Bid for equipment was opened. The Town only received one bid from Tyler Equipment on a motion by Mr. Girard and second by Ms. Willis it was accepted, and it will be passed to Gordon for his consideration.

1a) Administrator Reynolds gave her report, on the mass works project for next year she explained that she would like to take the property owners list she has compiled and send a letter to see what the interest for the project is from the property owners on the three subdivisions in question (Cherry Pierson, Mountain View Drive and Potter's Road Extension) on a motion by Mr. Girard and second by Ms. Willis, Administrator Reynolds to send letters.

1b) On the Berkshire East Special event application, no action can be taken because of Mr. Girard being employed by Berkshire East- so it was neither approved nor denied.

1C) Administrator Reynolds then explained the Green Communities MOU for the FRCOG representatives to continue to help administer the town's green community's paperwork and reporting.

2a) It was then discussed that the FRCOG police training – Each officer must undergo 200 hrs. training. At this point it is not clear what will be required as far as refreshers etc. It is going to be extremely costly to pay each officer for the time they must be in class. It was discussed to have the administrator call Adam Hinds and ask if this is meant to push small communities into regionalization.

Ms. Willis then went over her summer list of projects for the administrator which includes, researching the following: Composting/solar for the Avery Brook Road Property, Board Stipends for next town meeting, Annual Town Meeting Day /Time results from Survey. Mr. Girard did not have anything to add at this time but will update later.

3a) on a motion by Mr. Girard and second by Ms. Willis The tree warden will be placed on the August 3rd ballot and the administrator is asking Lanoue tree services about pricing for accessing the trees that were on the radar to be cut with a rating of high importance- medium importance- or low importance.

3b) Hiring of the secretary of the boards was then discussed Ms. Willis wants the training to be done by the current secretary but the hours and supervision to be signed off on by the administrator. It was decided that the administrator would send an email to the boards to see how they envisioned the hours needed and what this would entail. There was also discussion as to the pay rate.

3c) it was discussed that there would be no board meetings in July unless necessary.

3d) Appointments were discussed after broadband meeting see above.

3e) On a motion by Mr. Girard and second by Ms. Willis Lida Forbes was appointed to be the Council on Aging meals site manager.

4) on a motion by Mr. Girard and second by Ms. Willis the warrants, 05-26-21 minutes, the Kp Law invoice, request for vacation from the executive secretary, the curb cut application, the MOU for the transfer station hauling Service, MOU regional Energy Planning Assistance with the FRCOG, and MOU for Emergency Communication System with FRCOG all were approved.

On a motion by Mr. Girard and second by Ms. Willis the Laurel Lane Construction bid was awarded to the low bidder AJ Virgilio Construction.

On a motion by Mr. Girard and second by Ms. Willis the meeting was adjourned at 8:30 pm

Documents Reviewed:

Bids for Propane from Mirabito, Suburban, and Sandri

Bids for Equipment from Tyler Equipment

KP Law invoice

MOU for Regional Energy Planning Assistance

MOU for transfer Station Hauling

MOU for Emergency Radio Communications

Curb Cut application

Laurel Lane Bridge Documents